

ASSESSMENT DETAILS				
	Risk Assessment Date:			
	Risk Assessment Location:			
	Risk Assessment Performed By:			
REF	AREA	YES/NO	If NO Severity	IF NO Please detail steps to mitigate Risk
1	TRAVEL			
1.1	Ensure all members are aware of safe distancing requirements applicable to the various forms of transportation.			
2	VENUE			
2.1	Ensure safe distancing is provided, particularly in shared areas. (e.g. Sports Centres)#			
2.2	Ensure adequate signage/posters on: •Direction Signs (possible one way routing) •Safe Distancing •Washing of Hands (Inform members of possible one way working)			
2.3	Check Venue Guidelines, with particular reference to any cleaning requirements by Venue, Ventilation etc.			
2.4	Avoid use of Changing Rooms and Showers. (Where possible arrive wearing Gi, covered by tracksuit. Shower when back home)			
3	DOJO/CLUB			
3.1	Ensure Club Leaders understand and will comply with Guidelines set by Government and the BAB.			
3.2	Comply with any Guidelines issued by Member Associations.			
3.3	Club COVID-19 Declaration form to be completed and returned to BAB Secretary before resumption of training.			
3.4	Appoint a Coronavirus Officer to be responsible for ensuring compliance with all Guidelines and particularly safe distancing.			
3.5	Ensure notification to members of resumption of training draws specific attention to all safeguarding requirements. Particular emphasis to be placed on members not training if they are displaying COVID-19 symptoms or who have been in contact, over the preceding 2 weeks with someone identified as having the virus.			
3.6	Contact details to be recorded of all those practicing or visiting the Dojo to assist in tracing in the event of a participant proving COVID-19 positive. (Ensure latest mobile phone number)			
3.7	Ensure Tatami are clean (If shared with other users, tatami to be cleaned before use)			
3.8	Identify layout of Tatami area to provide for individual safe distancing (To ensure 2 metre spacing at all times a 4sq metre would be required per person. If members wishing to train exceeds spacing, consider running 2 reduced period sessions)			
3.9	Ensure Instructor, holding current BAB coaching qualification available to lead training. (List of Instructors available on BAB website)			

3.10	Identify area for Instructor to demonstrate and monitor class from a static position.			
3.11	Ensure Spectators/Parent are located at safe distancing from tatami. This means a minimum of 2 metres from the edge of the tatami. (If not possible then advise them to wait elsewhere)			
3.12	Tatami to be cleaned at end of training session. (In the case of clubs sharing tatami with other clubs, the tatami are also to be cleaned before training)			
3.13	Implement procedure to avoid Cash Handling (Where bank transfers or Standing Orders are not appropriate leave basket out for members to place enveloped mat fees etc.)			
3.14	Ensure qualified First Aider is present and the first aid kit fully stocked. (If not available within the Club then ensure that the Venue has a qualified first aider present.)			
3.15	Consider using an infra-red, non-contact thermometer to check members wishing to train.			
3.16	Be ready to modify arrangements in the light of guidelines issued by Government and BAB (Extreme circumstances this might require the suspension of training.)			
4 INDIVIDUAL MEMBERS				
4.1	All members to Hold current BAB registration (including insurance). (BAB normal monthly returns will operate.)			
4.2	All members to complete a COVID-19, Acceptance of Risk, Opt-In form before practicing. (To be retained by Club)			
4.3	Ensure no one practices who is displaying coronavirus symptoms or has been in contact with an infected person.			
4.4	Agree to complete track and trace contact details for each practiced session.			
4.5	Agree action to be taken in the event of someone becoming unwell during training. (Isolate the person, if possible call for someone to collect them, prepare to advise on all those who have been in contact with him/her)			
4.6	Ensure those training wash hands or use sanitiser before and after training.			
4.7	Gi to be washed after training.			
4.8	Ensure all Zori are clean and are worn to the edge of the tatami.			
4.9	All weapons to be cleaned with antibacterial wipes before and after training and NOT to be shared.			
4.10	Drinking Water and Towels are not to be shared and should be kept in members bags.			
4.11	Use tissues and rather than handkerchiefs and dispose of them in waste bins. (Do NOT keep a used tissue inside your gi)			
4.12	Face Masks to be worn in compliance with any government requirements and direction from the COVID-19 Officer			
4.13	Whilst some participants may be families or friends sharing accommodation, they are required to comply with the safe distancing guidelines applicable to all members.			